

<Practice>  
 Cornerstone Policy  
 Section 2 Indicator 14  
 Waste Management Process



WASTE ITEM	DISPOSAL METHOD INTERNAL	COMMENTS
Paper (non-confidential )	Any rubbish bin /recycle bin	Only paper waste that does not have confidential information such as patient Identification etc.
Paper (confidential )	Shredder bin located at xxx	Shredder bin collected weekly/monthly by xxxxx
Used wound dressing items (heavy soiling)	Into yellow hazardous waste bucket	This process is only for waste that is heavily soiled and if squeezed would drip
Used wound dressing items (light soiling)	In carrier bag and then into normal waste	Using a carrier bag protects the contents from spiking if black bag is ripped.
Urine specimens & catheter bags	Empty into toilet then place into normal rubbish	If item is not emptied then it must go into the hazardous waste bucket.
Plastic bottles	Recycle bin in kitchen	Empty and rinse bottle first before putting into recycle bin
Sharps	Yellow hazardous sharps bucket	Bucket must be kept out of reach of children

Title : Waste Management Process	Section 2 Indicator 14
	Date: 17 <sup>th</sup> November 2016
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